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## PUBLIC & MEDIA ADVISORY: SURFACE TRANSPORTATION BOARD TO RELOCATE Temporary Suspension of Business Operations Announced

The Surface Transportation Board announced today that the agency is scheduled to relocate from its existing location at 1925 K Street, N.W. to new offices located at 395 E Street, S.W., Washington, D.C. 20423-0001.

The relocation is anticipated to begin at 5:00 p.m. EST, on Wednesday, February 28, 2007. STB offices will be closed on March 1 and 2 and will reopen for normal business operations at the new location beginning March 5, 2007.

To aid the public, the STB today is sharing the following general information about its processing of work immediately prior to, and following, the agency's relocation:

<u>General operations</u>. The STB anticipates that equipment relocation and other workspace disruptions will interfere with normal business operations during the **February 28 - March 4, 2007** relocation. During that time, the STB <u>will not</u>:

- accept normal mailed case filings;
- accept non-mail, electronic filings, including recordations;
- receive general mail;
- · process cases; and
- issue decisions.

Parties with time-sensitive matters please note that even case filings that would begin a proceeding and trigger a deadline for processing or effectiveness <u>will not</u> be accepted during the days needed to accomplish the agency's relocation. Likewise, the STB will suspend its processing of recordations during the days involved in its relocation.

**<u>Libraries</u>**. Please see the following schedule for the STB libraries:

## • STB Main Library

>will be <u>restricted</u> from February 12 through February 22. For access during this period, please contact the Librarian at (202) 565-1668.

>will be <u>inaccessible</u> from February 23 through March 5.

- <u>STB Microfiche Unit</u> will be <u>inaccessible</u> from noon on February 28 through March 5.
- <u>STB Tariff Library</u> will be <u>inaccessible</u> from February 28 through March 5.
- <u>Recordations indexes</u> will be <u>inaccessible</u> from February 23 through March 5. All STB library resources will reopen at the new location at the start of business on Tuesday,

**Telephone numbers. Following the STB's move**, the agency's new telephone numbers will be obtainable in two ways: (1) dial any agency phone number now in use to listen to a recording advising of the new phone number replacing it; or, (2) access the STB's Web site, at <a href="http://www.stb.dot.gov">http://www.stb.dot.gov</a>.; click "Contact Us" at the bottom of the home page; then, when the new page appears, click either the "Key Contacts List" or the "Ready Reference List" found at the bottom of the new page.

**Further information**. Today's advisory will be followed by another news release containing emergency contact information to ensure that the STB remains accessible during the move.

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